

STOCKTON YOS MANAGEMENT BOARD

14th May 2014

Present:

Geoff Lee	Chair of the Safer Stockton Partnership (Chair)
Neil Schneider	Chief Executive, Stockton Borough Council
Shaun McLurg	Head of Children and Young People's Services
Dave Willingham	Interim Youth Direction Manager
Emma Champley	Strategic Commissioner, Public Health
Ian Coates	Superintendent, Cleveland Police
Karen Turner	Legal Team Manager, Teesside Magistrates Court
Steven Rose	Chief Executive, Catalyst
Lisa Lyons	Community Safety Analyst (on behalf of Steven Hume)
Joe Howard	Local Delivery Unit Manager, Durham Tees Valley Probation
Miriam Sigsworth	Manager, Youth Offending Service
Jenna Walton	Admin Officer, Youth Offending Service (Minutes)

Guests:

Cllr Bob Cook	Leader, Stockton Borough Council
Barry Coppinger	Police & Crime Commissioner for Cleveland
Tony Hodgson	Local Partnerships Advisor, YJB

Apologies:

Steven Hume	Community Safety Manager
Karen Hawkins	Head of Commissioning and Delivery, CCG
Lynda Brown	Head of Education, Early Years and Complex Needs

New Board members welcomed to the meeting by the Chair. Introductions made. Cllr BC congratulated YOS staff and the Board on the outcome of the inspection last year.

ACTION: MS to feedback to the team

1. Minutes & Matters Arising

Management Board Development Day

The Board held a self-assessment development event on 06.02.14. Most actions are underway and the additional membership will help improve delivery.

ACTION: MS to update the YOS Terms of Reference to reflect new membership

YOS Review

SM advised that the review is now complete and the changes will go live on 1st June. Credit was given to the team for continued focus during the review. JH advised that DTV Probation do not support the change in name from YOS to YOT, which prompted discussion amongst the Board. It was acknowledged that the Board had already agreed to the name change in July 2013 and that the Board / Chair would reflect on this aspect of the review.

UPDATE: *Following the meeting, the Chair has reflected on the Board's discussion and is mindful that the proposal to change the name was agreed by a previous Board meeting. Therefore, the name change to 'Youth Offending Team' will proceed, as outlined in the original proposal and agreement*

Reducing Criminalisation of Looked After Children protocol

This is in the process of being refreshed and is currently with the Police.

ACTION: MS to bring to the next meeting in August

Sexually Harmful Behaviour Procedures Update

This is a joint working protocol between YOS and Social Care and is in the process of being reviewed and refreshed. Meetings have already been held and DW advised that he is soon to meet with social care to agree some underpinning approaches.

ACTION: DW and MS to bring to the next meeting in August

2. Input by Barry Coppinger

BC provided an overview of the key achievements of his first year in post, which included: appointing a new Chief Constable; restructure and reorganisation of the force; and implementing the Police and Crime Plan; and a range of projects he is leading on. Linkages have been established between the Office of the PCC and the YOTs across Cleveland and there are several shared agendas.

3. Youth Justice Board Update

TH delivered a presentation providing an update on the following areas: Rehabilitation of Offenders Guidance; Transforming Rehabilitation (Junior Attendance Centres/Unpaid Work); Transforming Youth Custody; YOT Inspection; YJB Grants to Local Areas; Reoffending Project; Electronic Monitoring; and Gang Injunctions in the Youth Court

ACTION: Presentation to be circulated with minutes

4. HMI Probation Publications: *Partners in Crime 2014 & SQS Aggregate Report*

MS introduced two recent HMI Probation publications: SQS Aggregate Report and *Partners in Crime* for discussion at the Board. The SQS report presents a summary of findings to date from the Short Quality Screening inspections of YOTs, against which Stockton performs highly. The *Partners in Crime* publication provides a summary of key learning from inspections of YOT partnerships since inspection began in 2002.

The Board felt that the self-development event in February had captured the key themes and learning from the guidance. However, given the number of new members to the Board, an induction event was considered to be of value and will be arranged.

ACTION: MS/GL/TH to arrange an extended induction for new Board members

5. YOS Budget 2014/15

MS presented financial information on YOS income and projected expenditure in 2014/15, which was endorsed by the Board. Information is not yet available on the carry forward from 2013/14 and this will be shared at the next Board meeting. MS highlighted changes to the terms and conditions of the youth justice grant, requiring that a financial position statement is presented at every Board meeting for discussion. The Board agreed to receive future financial position statements

ACTION: MS to present a financial position statement at every Board meeting

6. Youth Justice Plan 2014/15

MS presented a draft of the Youth Justice Plan for 2014/15, for discussion and endorsement. There were several suggestions made, which MS will incorporate into the Plan. The Board agreed the Plan, in principle, with any further comments / feedback to MS by 31st May. In the event of any significant changes to the Plan, MS to bring the Plan back to the next meeting for further discussion.

Discussion about how progress on the Plan will be monitored and MS was requested to bring updates to future Board meetings.

**ACTION: Any further comments / feedback to MS by end of May
EC to send MS information on parenting programmes
MS to update the YOS Management Board Terms of Reference Document**

7. YOS Performance 13/14 & Targets for 14/15

MS produced a report to inform the Board of performance in 2013/14 and to support discussion and agreement of targets for 2014/15, which had been endorsed by the YOS Performance Clinic. The report also provided an overview of Youth Crime and YOS Throughput data in 13/14.

The Board agreed the YOS performance targets for 2014/15 and the Board thanked MS for her report.

**ACTION: MS to incorporate the targets into the Youth Justice Plan and related planning documents and to bring performance updates to future meetings
MS to update the YOS Management Board Terms of Reference Document**

8. Summary of Quality Assurance Audits

MS presented a report to summarise the findings of the YOS Case File Audits. High performance across all key areas and themes, including timeliness of reviews (94%).

Timeliness of reviews had been the focus of the single recommendation for improvement from HMI Probation following the SQS inspection. The Board felt that the required improvements have been achieved and signed off this recommendation as having been completed.

The YOS management team will continue to monitor this area within their management oversight / quality assurance processes. MS will continue to present six monthly summary reports into Case File Audits to allow the Board to monitor quality of case management practice within the YOS.

9. Transforming Rehabilitation update

JH advised that, from 1st June, Durham Tees Valley Probation will no longer exist and will be split between the National Probation Service (NPS) and Community Rehabilitation Company. Shadow arrangements are in place with NPS to cover Board functions. Locally they are now coterminous with police areas. Julie Allan will be attending future meetings from NPS. JH assured the Board that NPS/CRC will maintain a quality of service.

10. Feedback from Stockton Local Safeguarding Children Board

SM advised that the SLSCB held an annual development day and discussed the Ofsted inspection framework, using feedback from inspections to date to benchmark local performance. SLSCB are pulling together an annual business plan and have recently had two external scrutiny people come in who confirmed the self-assessment. LGA peer review confirmed an area of improvement (review and assessment team).

A serious case review has taken place ('Gavin') and the review report will be presented to the Board tomorrow.

11. Placing Young People in Custody Correspondence

MS advised that correspondence was received from the YJB, as part of a national initiative to improve the quality and timeliness of information transfers for young people entering the secure estate. Stockton YOS has had issues with transferring certain documents via Connectivity (they have however been sent via other means) and MS has written to the provider of the database to highlight this.

12. Young People in Custody

MS presented information on the current custodial cohort, including criminogenic factors. The Board felt it would be useful to find out from the young people involved why they initially offended, what made them continue to offend/what made them stop offending. MS to coordinate a one off consultation exercise with young people within the YOS, not limited to the custody cohort, and will bring the findings to a subsequent meeting. The Board noted that all the cohort had been excluded from schooling and felt that an update from LB on school exclusions would be useful. EC advised that there is a young person mental health needs assessment underway, which she can provide details on upon completion.

ACTION: **EC to present results of the mental health needs assessment to the Board**
 LB to be asked to provide an update on school exclusions at the next meeting
 MS/SR to devise a questionnaire for young people
 In the meantime, Board members to provide feedback to MS on what they would
 like to get out of exercise/see asked on the questionnaire

13. HMI Prisons Inspection of Wetherby YOI

This positive inspection report was presented, for information only, given that this is Stockton's local YOI establishment.

14. Partner Feedback

SR advised that MS attended the Voice Forum and had received very good feedback on her input. SR and MS have started a process of developing positive linkages between Catalyst and the YOS

15. A.O.B.

EC advised that there is an action for YOS on the Domestic Abuse Strategy Plan. EC will provide a copy of the draft upon request.

The Board noted that this was JH's last meeting and he was thanked for his support and contributions.

Next meeting: Tuesday 19th August 2014 at 1.30pm

16.05.14/JW/MS/GL